

**REQUEST FOR FINANCIAL APPROVAL**

To: Patsy Perschbacher, Treasury and Travel Services, Org. 10507, MS0189

Return to: \_\_\_\_\_ Org. \_\_\_\_\_ MS \_\_\_\_\_

Prospective Contractor

Procurement Document No.

Address

Request Date:

SCR Name/Org:

Phone No.:

Fax No.:

**DESCRIPTION OF PROCUREMENT**

Procurement Action	Value	Period of Performance
<input type="checkbox"/> New Contract		Is bonding a requirement on this contract?
<input type="checkbox"/> Contract Revision *		<input type="checkbox"/> Yes <input type="checkbox"/> No
Amount Previously approved		* For revisions, indicate the status of original procurement and reason for
Additional Request		(i.e. time extension, price increase)
<input type="checkbox"/> Government Furnished Property		

Pricing: ☐ Cost-Type ☐ Firm Fixed Price ☐ Time & Material ☐ Labor HoursType: ☐ R & D ☐ Product (Sandia Design) ☐ Service ☐ Construction ☐ Commercial Material ☐ Rental/Lease

Brief nonclassified description of procurement:

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Type of Payment

☐ Single lump Sum☐ Advance☐ Progress: Will payment be based on reported progress verified by requester?☐ Yes ☐ No☐ Partial: Is the value of partial shipment dependent on receipt of all items on contract?☐ Yes ☐ No**THIS SECTION IS TO BE COMPETED BY FINANCE**

- ☐ Approval granted
 ☐ Approval withheld pending receipt of current/updated financial information
- ☐ Approval Denied (Approval of Vice President 10000 and General Attorney/Treasurer required for award).
- ☐ Approval Granted based on:
   
☐ Payment Terms - After receipt and acceptance of Materials/Services
   
☐ Receipt of Financial Guaranty from:
   
☐ Line of Credit \$      From:

Comments:

Preliminary Authorization

Date

Final Authorization

Date